

Beaufort County Community College
Faculty Senate Meeting
April 17, 2012

Members Present: Jackie Keen, Kim Mullis, Judith Meyer, Jay Anders, Michele Manning, Gretchen Thompson, Jeanne Martin, Jay Sullivan, Lynne Modlin, Dana Sauls, Jarahnee Burger.

Call to Order:

Kimberly Mullis called the meeting to order at 12:06pm.

Minutes:

Jackie Keen motioned to approve the Faculty Senate Meeting minutes from March 13, 2012. Grace Ann Whitley seconded. Motion carried.

Treasurer's Report:

Michele Manning reported a balance of \$533.50 and 33 members.

Old Business:

- *Campus Calendar:* Kim reported a Google Campus-wide Calendar will be placed on the website for use in the upcoming weeks. Posting rights will be reserved for individuals appointed posting rights by Deans. The Faculty Senate President will have posting rights among others . See Attached.
- *Tier 3 Technology Grant:* Kim reported that Almeta Woolard is in the process of developing a proposal. Faculty Senate sent a request list to Almeta. See Attached. It was noted that this is a competitive nation-wide grant.
- *Intelligent Classrooms:* Kim reported a list of prioritized items was developed by Instructional Affairs Committee based on survey results. Survey was created and dispersed to campus wide faculty by Becky Leach. Kim Mullis will forward recommendations to Brown.
- *Resolution regarding online course / instructor evaluations:* Resolution was sent to Administrative Council. See Attached. Dr. McLawhorn referred the issue to Dorie Richter (Evaluation Systems). A committee will be formed to develop an instrument to evaluate online instructors. Faculty Senate will have a representative on the committee. Sandra Pinkham will look at all online courses and new online course for content including course syllabi.

New Business:

▪ Updates

○ *President of Faculty Senate*

- Kim attended the Board of Trustees meeting. The new president of BCCC, Dr. Tansey, was announced. An informal meet and greet reception will be held on May 1, 2012 to welcome our new president.
- Russell Smith will serve as Chairman of the Board for 2012-13. The Vice-Chairman is Cornell McGill. Next Board of Trustees meeting will be June 5, 2012.
- Summer schedule has been approved Monday – Thursday 7:30 – 5:30 with a 30 minute lunch.
- BLET Graduation May 10th 6PM Bldg. 10.
- Nursing pinning May 11th. Time TBA.
- Dr. McLawhorn retirement reception on May 31th, 2012, for the new building 12.

○ *Instructional Affairs Committee*

- No news to report.

○ *Faculty Affairs Committee*

- Judith Meyer reported committee is planning a social to welcome our new president and motioned that \$400 be given by faculty senate for supplies. Jackie Keen seconded. Motion carried.

○ *Student Affairs Committee*

- Kim reported that the committee is still working on a Forgiveness Policy regarding grades and hope to have something in place by the Fall.

- ***Campus-wide Committees***

- *Registration Workgroup*: Judith reported committee is still working on online registration. Committee is continuing to pursue the development of an attendance sheet that has dated preprinted on it for faculty use. Committee is also requesting updates to semester offering be reported in a more timely fashion so that they can be placed on the master registration schedule rather than posting them online. Faculty Senate discussed Wesley's request for input on the Last Day to Drop. Currently the last day to drop without a penalty is at 60% of the course. Members discussed changing the last day to drop to 75% of the course. Jeanne Martin made a motion to send Wesley Beddard a recommendation from Faculty Senate that the last day to drop be placed at 75% of the course completion. Judith Meyer seconded. Motion carried.
- **Recognition of Faculty Senate Officers for 2012 – 2013**: Kim announced new officers. See attached.

Meeting adjourned at 12:55pm.

Respectfully Submitted,

Jarahnee Burger, Faculty Senate Secretary